

TECHNOLOGY IN MINE ACTION WORKSHOP

Da Nang City, Vietnam

24 - 25 November, 2011

LOGISTICAL INFORMATION

1. VENUE:

The workshop will be held at:

Green Plaza Hotel

238 Bach Dang Street, Danang City, Vietnam

Tel: (+84) (0) 511 3 22 33 99

Fax: (+84) (0) 511 3 22 22 99

E-mail: salesexe@greenplazahotel.vn

Website: www.greenplazahotel.vn

2. REGISTRATION:

Workshop registration begins at 7.30am on Thursday 24th November 2011. You will receive your name badge and delegates pack at this time.

3. VISA ARRANGEMENT:

- **Individuals entitled to visa exemption:** Participants with nationalities of Lao PDR, Cambodia and Thailand are exempted from visa for a short term visit of no more than 30 days.

- **Individuals NOT entitled to visa exemption:** All others wishing to enter Viet Nam must obtain a visa.

Participants who wish to receive support in visa application need to send copies of their passports' 1st pages to Celine Cheng at GICHD (c.cheng@gichd.org) and Bui Thi Kim Oanh at VVAF (buioanh@ic-vvaf.org).

Apart from required details above, arrival and departure date and flight information is also needed. A visa authorization letter will be issued in 2 (two) weeks since the receipt of the required information. Participants will use this letter to get visa upon their arrival at the airport in Vietnam.

Visa can also be obtained by the participants through the travel agencies available in their countries, or through online visa-issuance at the website www.vietnam-visa.com.

4. EQUIPMENT IMPORT & EXPORT PAPERWORKS:

Manufacturers who plan to bring equipment to Vietnam for demonstration in the workshop need to send full list of their equipment to Celine Cheng at GICHD (c.cheng@gichd.org) and Bui Thi Kim Oanh at VVAF (buioanh@ic-vvaf.org) by 30 October, 2011.



GICHD | CIDHG



5. TRAVEL & ACCOMODATION:

- **Travel:** Participants are responsible for covering the costs of their travel. However, participants from mine action programs in regional countries will be partially sponsored with economy returned air tickets for domestic flights between Hanoi/HCM and Da Nang.
- **Hotel bookings:** Hotel bookings will be made by organizing committee for confirmed participants at the discounted rate. Those from mine action programs in regional countries will be provided with hotel accommodation in Da Nang, Vietnam. PLEASE take care to pay all the supplementary expenses such as telephone calls, mini bar and laundry at the front desk before leaving.
- **Check-in and check-out times:** Check-in is normally 2:00 pm. Check-out is normally 12:00 noon.
- **Meals** will be provided by organizers to all participants for the lunch on 24 and 25, and dinner on 24.

6. INSURANCE

It is recommended that all participants take out comprehensive personal travel insurance to cover personal belongings; and comprehensive medical insurance to cover any accident or illness.

7. LOCAL TRANSPORTATION:

Participants arriving at Da Nang Airport are kindly asked to proceed to the hotel by taxi (fare around USD3 for one-way transfer).

8. FIELD DEMONSTRATION

Transportation for field demonstration will be provided

All participants must follow the safety rules to be announced during the field trip.

9. DRESS REQUIREMENTS:

The dress code during the workshop is smart casual.

Delegates are required to wear appropriate outdoor clothing while in field demonstration. As it is currently the rainy season you may also wish to bring a raincoat or an umbrella.

10. ABOUT DANANG



Population: 887,069 (2009)

Area: 1,255.53 sq km

Time zone: GMT+7 hours.

Language: Vietnamese and English

Currency: Dong (VND) and US Dollars

Electricity: 220V AC; most outlets use two-prong flat or round sockets

International dialing code: + 84

- Useful websites:

- [Da Nang at a glance](#)
- [Da Nang City Tour](#)
- [Weather in Da Nang](#)
- [Traveling around Da Nang](#)
- [Da Nang Cuisine](#)